



Date of Memo: January 05, 2024
Current Meeting: January 18, 2024
Board Meeting: January 25, 2024

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: Interim President/CEO Jennifer Pyrz
FROM: Senior Director of Preventative Maintenance and Facilities Paul Williams
SUBJECT: Consideration and approval of IFB 21-02-382 Bus/BRT Shelter cleaning and maintenance amendment

ACTION ITEM A-6

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, IPTC asks the Board to authorize the Interim President/CEO to amend the contract with Shuck Corporation with additional funding for the cleaning and maintenance of stops/shelters for an amount not to exceed \$680,000, scheduled to end May 31st, 2024. These funds are part of the approved 2024 budget.

BACKGROUND:

IPTC Facility Department is responsible for cleaning, maintaining, repairing, and replacing approximately 3,000 bus stop signs, 215 shelters, 34 Red Line stations, and 500 plus amenities, including trash receptacles, benches, and bike racks for BRT Red Line and fixed routes. This service is essential for IPTC to provide clean and safe public bus stops, shelters, and station areas for the community.

DISCUSSION:

During the current contract term, we have had several unforeseen maintenance items, replacements, repairs, and moving of shelters and signs.

- June 2023 service change (all signs replaced).
- Lane striping for redline BRT Broad Ripple stations.
- DPW required IPTC to remove several shelters for ongoing construction projects.
- Accidents that required emergency shelter repairs and replacement.
- Vandalism (broken-out glass and breakage).

ALTERNATIVES:

Shelter cleaning, maintenance, and repairs are required for safe operations. Unfortunately, IPTC cannot provide these services due to the specialized equipment and manpower needed.

FISCAL IMPACT:

This contract is funded from the Operating Budget.

DBE/XBE DECLARATION:

The Shuck Corporation has committed to 17.5% XBE participation.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee and Service Committee on January 18, 2024 and is recommended to be placed on the Consent Agenda.